

Considered official are transcripts bearing the school's seal imprint and signature in ink of the Registrar/Director with no remarks or with any of the following remarks:

Copy for the University of the Philippines  
For Enrolment Purposes Only  
For Further Studies  
For General Purposes  
For Record Purposes  
For Reference and Record Purposes  
For Scholarship  
Granted Honorable Dismissal  
Granted Transfer Credential  
Issued/Granted Upon Request  
Issued for Studies Abroad  
Official Transcript of Records

Official Transcript of Records for  
Your Exclusive Use  
School's Copy  
Valid as Transfer Credential  
Valid for Scholarship Abroad  
Valid for Transfer  
Issued for Purposes of PD 907  
For Board Examination  
Issued for Professional Regulation  
Commission  
Issued for DECS (for educational purposes)  
Issued for Application Purposes (admission)  
A True Copy: Considered original with  
genuine signature and college seal

Transcripts with remarks such as the following are not acceptable.

A True Copy of Records  
Certified Xerox Copy of the Original  
For Employment Purposes  
For Evaluation Purposes  
For Reference Only  
For Salary Adjustment  
For Teaching Reference Only  
For Use Abroad  
Informative Copy Only

Issued for Bureau of Public Schools  
Not Valid as Transfer Credential  
Not Valid for School Admission  
Not Valid for Transfer  
Student Copy  
Valid for Ranking Purposes Only  
Issued for Professional Growth Purposes  
Good for Apprenticeship Training  
Purposes Only

2. Graduates from private colleges and universities must submit transcript of records stating the degree obtained, date of graduation and the Special Order (S.O.) number issued by the Commission on Higher Education (CHED).
3. Graduates of and transfer students from autonomous units of UP (i.e., UPV, UPLB, UPMLa) enrolling in UP Diliman must submit their official transcript of records (not true copy of grades) from their respective units with the remarks Cleared as of \_\_\_\_\_ or Granted Honorable Dismissal.